



Embassy of the United States of America

Tegucigalpa, Honduras

November 20, 2006

To All Prospective Offerors:

SUBJECT: Concession Agreement for Courier Services No. 2006-002

Enclosed is an Invitation to Tender for a Concession Agreement for Courier Services at American Embassy in Tegucigalpa. This document consists of five sections:

1. Agreement Terms
2. Specifications/Performance Requirements
3. Service Provider Furnished Property
4. Holiday Schedule
5. Tender Preparation/Submission and Evaluation

Section 5 contains instructions for tender preparation as well as the methodology to be used by the Embassy in evaluation of tenders and for award of the Agreement.

Tender Submission and Due Date:

All tenders must be submitted to the following address:

Raphael Semmes III
Agreement Officer
American Embassy
Tegucigalpa, Honduras, C.A.

ALL TENDERS MUST BE RECEIVED BY THE AMERICAN EMBASSY NOT LATER THAN 10:00 A.M. ON DECEMBER 8, 2006. TENDERS RECEIVED AFTER THIS DATE AND TIME WILL BE REJECTED WITHOUT FURTHER CONSIDERATION.


Point of Contact

Direct all questions regarding this Invitation for Tenders to:

Raphael Semmes III, Agreement Officer via e-mail: GSO_tegucigalpa@state.gov.

Thank you for your interest in this action.

Sincerely,


Raphael Semmes III
Agreement Officer

